



Chadwell St. Mary Primary School

Riverview, Chadwell St. Mary, Essex. RM16 4DH

Telephone: 01375 843280

Website: www.chadwellstmaryprimary.co.uk

Email: admin@csm.swecet.org

Executive Headteacher: Ms C Pumfrey

Head of School: Mr J Lloyd

Dear Parents and Carers,

6th January 2021

RE: Google Classroom from Monday 11th January 2021

Thank you for those of you who have managed to log on successfully and equal thanks to those of you who have tried to – this is super helpful and we are now beginning to contact all families where successful login was not possible. We will complete this by the end of tomorrow.

Security and safety

- We are asking all families to ensure that after the first log in, you change your password to something safe and secure. Please ensure that the log in details are kept safe and not shared.
- Each allocated teacher will have set up their class by adding the pupils that are in it (by 12pm on Thursday) and so when children log in to begin using Google Classroom, their classroom will automatically appear with an invitation to “Accept”. Please click on this.
- When logged in to Google Classroom children are expected to behave as if in a classroom not saying anything we would not expect them to nor should they post messages that would not be in keeping with the school’s expectations.
- Please ensure that children are not left completely unattended. You will need to supervise your child to ensure that they are logged on correctly and do not misbehave and spoil the learning – especially the livestream sessions. We are hopeful that it will not be necessary, but if behaviour is repeatedly extremely poor and prevents the learning of other pupils, the offer of a livestreamed session will be withdrawn from the child preventing the learning.

All livestream sessions will be recorded to ensure every child has access to the lessons later, if needed. During the recorded part of the livestream sessions please ensure that the camera is off. The teacher will invite children to turn their cameras back on for the discussion section of the session. The recorded sessions will only be able to be accessed by the children in the class.

Teacher Allocation

Wherever possible, the child’s main teacher is the teacher for the remote learning. At the moment, we have been fortunate enough to enable this to happen for all of our classes. However, as we are required to provide both critical worker provision in school and on line learning for those remaining at home, it may not be possible for at later dates for every child, as teachers cannot teach two different classes at the same time. As always, we will do our best.

Help Videos

Miss Hedges who is leading our Google Classroom offer has made two videos to help you get started:

Using an iPad or tablet:

<https://drive.google.com/file/d/1nMxMCWpykkrCFmID2dMnzmdmpUiD1bin/view?usp=sharing>

Using a laptop and computer:

<https://drive.google.com/file/d/19006Rspf1Lygc9wZYCfNv9764wMVOHRS/view?usp=sharing>

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Taster and practice session

On **Friday 8th January at 9.30am** the teachers providing the on line learning will be offering an introductory session to their classes.

We know that many families will have more than one child needing to use a device to access Google Classroom. For this session, siblings can share the session and one of the children can log in. The taster session will cover the same things for each class. It will also be recorded so that it can be watched later.

How the on line learning will work

Each day by 9am, the work for the day will be posted for each class. This will be a range of materials and activities that the usual timetable covers.

At 9.30am and 1.30pm each day, the teacher will livestream a teaching session to explain, describe and demonstrate/model aspects of the learning being covered by the work for the day. For the younger children, this will include a phonics session. **Children must leave the live session as soon as it ends.**

The livestream sessions will be interactive with children being able to ask questions and will be recorded in order for children who cannot log in at that time to access the sessions later. This will mean that if you only have one device for a number of siblings to use, it will be possible for them to access the sessions at different times via the recorded option.

Teacher feedback

Each day pupils will receive feedback on at least one piece of work submitted. Some of the work will produce instant feedback via a score and teachers will send comments on work also where this is appropriate. On an assignment, children can write a private comment to the class teacher if they require extra support.

Teacher availability and Parental Contact

Teachers will be available on Google Classroom between 9am and 3pm to livestream, review and comment on work submitted. Because they will also need to prepare/set work before the day begins and get ready of the next day, if work is submitted outside of these hours, the work will be responded to on the next working day (if required).

We are formally asking parents not to “actively join” the livestream sessions and certainly not to try to ask the teachers anything during this time. Please do not use Google Classroom to liaise with the teacher – this platform is for the teaching of your children only.

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If you need to contact the teacher to ask a question regarding the learning, please use the relevant year group email below. These inboxes will be checked daily.

Chadwell St Mary	yearr@csm.swecet.org
	year1@csm.swecet.org
	year2@csm.swecet.org
	year3@csm.swecet.org
	year4@csm.swecet.org
	year5@csm.swecet.org
	year6@csm.swecet.org

If you require your child's Google Classroom log in to be reset – please email primaryreset@swecet.org. You must include your child's first and last name (as on the register), year group and CSM. The password will be reset and you will receive an email back. Please DO NOT email the year group or admin email as they will be unable to help you.

Devices that can be use

Smartphones and tablets: download the free Google Classroom app

Android devices	iOS devices (iPhones, iPods, and iPads)
Open the Play Store app	Open the App Store app
Search for 'Google Classroom'	Search for 'Google Classroom'
Tap 'Google Classroom'	Tap 'Google Classroom'
Tap 'Install'	Tap 'Get'
Also download 'Google docs', 'Google Slides' and 'Google Meet' and tap and install as above.	Also download 'Google docs', 'Google Slides' and 'Google Meet' and tap and install as above.

Once the app has downloaded, open it.

Then, your child needs to:

Log in to their G Suite for Education account

Accept their class 'invitation'

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Computers and laptops: log in to Google Classroom

Your child needs to:

Go to www.classroom.google.com

Log in to their G Suite for Education account

Accept their class 'invitation'

Xbox and Playstation

If you do have access to the above devices then Google Classroom can be opened on Xbox and Playstation. There is not an app that the pupils can add to their consoles. Instead, they are going to have to use the built-in browsers that come on the two devices. On Xbox, it is Microsoft Edge. On Playstation, it is the "www" browser. Your students will probably know how to find the browsers on their consoles, but if not, each one has a search function they can access on the home screen.

Your child needs to:

Go to www.classroom.google.com

Log in to their G Suite for Education account

Accept their class 'invitation'

If pupils have a keyboard they can plug in, they will find it much easier time of navigation. Otherwise, they will have to use their controllers to click on the classroom tiles, open up assignments and type.

Other learning on line

Accelerated Reader

Children who have Accelerated Reader accounts at school can log in from home and take quizzes on the books they have read. Children can quiz on any book they have read; it doesn't have to be a book from school. Please try to let them take the quiz independently as teachers are able to see the scores the children are achieving and it helps us track their progress. Please note, not every book has a quiz associated with it, so don't worry if you can't find it. Children can also read and quiz on 'Accelerated Reader Articles' on their online account. There is a range of interesting articles to read. In order to take a quiz, please see the information below for each school, as well as a reminder for pupils should they have forgotten their log in details:

School	Link to follow	Username format	Password reminder
Chadwell St Mary Primary	https://ukhosted20.relearn.co.uk/2237686/public/rpm/login/Login.aspx?srcID=ES	firstname.lastname	pa*****

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TT Rock Stars

Please do encourage your children to use TT Rock Stars every day. Use the year group email if there are issues re logging in.

BBC Television

The BBC is putting on its 'biggest education offer' of all time. To help families, particularly ones with limited access to the internet, CBBC will feature three-hours of primary school shows every weekday from Monday 11th January 2021.

Oak Academy

This is an online classroom made by teachers, for teachers. The free, high-quality video lessons and resources are available throughout 2021.

Nearly 10,000 lessons and resources cover a wide range of subjects, from Early Years Foundation Stage to Year 11.

In our classroom each lesson is an hour-long. They're delivered by a teacher, with a pre-recorded video as well as quizzes, worksheets and creative activities. It's all easy to use, there's no login or password, you can access our lessons on any device, and pupils only need materials they can find at home. Click on: [Oak National Academy Online Classroom \(thenational.academy\)](https://thenational.academy).

Yours faithfully,

Mrs Bradfield

Head of School

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