



# **Chadwell St Mary Primary School**

## **Admissions Policy 2023/2024**



Chadwell St Mary Primary School is operated by South West Essex Community Education Trust Limited which is a charitable company limited by guarantee and registered in England and Wales with company number: 07693309. The registered office is at William Edwards School, Chadwell St Mary Road, Grays, Thurrock, Essex, RM16 3NJ

## **Admissions Policy 2023/2024**

The Governors and Staff of Chadwell St Mary Primary School aim to create a secure and caring environment in which children can experience success and achieve their full potential within a broad and balanced curriculum. The value of personal, social and moral development is implicit in all that we do.

Children will be ranked within each of the over-subscription criteria according to their proximity to the School. Distance is measured between the child's front door and the school's main gate, measured in a straight line and using a digital mapping system.

The number of intended Reception Class admissions for the year commencing September 2023 and beyond will be 60. In the case of over-subscription, the following criteria will be applied in order:

(a) Looked after Children:

Children who are in care or previously in care or interim care of a local authority pursuant to sections 31 and 38 of the Children's Act 1989, or children who are accommodated by a local authority pursuant to section 20 of the Children's Act 1989.

(b) Special Reasons

If you feel that there are special reasons as to why your child should have a priority admission to Chadwell St Mary Primary School, please write a supporting letter to your application and send it to Thurrock Council Admissions who will then forward it to the school for consideration.

(c) Children living within the existing priority admission area for the School:

i. Pupils who have brothers or sisters (siblings\*) attending the School at the date of admission. ii. Proximity of the pupil's home to the School's Pupil Entry Gate (by straight line measurement in metres) with those living nearer being accorded the higher priority.

(d) Pupils living outside the existing priority admissions area for the school:

i. Pupils who have brothers or sisters (siblings\*) attending the School at the date of admission. ii. Proximity of the pupil's home to the School's Pupil Entry Gate (by straight line measurement in metres) with those living nearer being accorded the higher priority.

In the event of over subscription the Local Authority will maintain a waiting list. Pupils on the list will be ranked in order of priority for admissions irrespective of the date of application. Placement on the waiting list does not affect the parents'/carers' right to appeal against an unsuccessful application.

If more than one student is entitled to the last place in a year group (as in twins, multiple births or same distance measurement), the Academy will offer a place to the additional student(s).

\* Sibling details: N.B.

For the purpose of allocating places, the following will be classified as siblings: – full siblings, step-siblings living at the same address, half-siblings living at the same address, long-term fostered siblings living at the same address.

The address on the application must be your child's permanent place of residence, not a business, relative, or carer/childminder's address. You may not use a temporarily rented address to secure a school place for your child.

The address will normally be the parents' address. If the parents do not live together, it should be the parental address where the child spends the majority of their time. This will normally be the main address held by the primary school and the address of the parent who receives child benefit in respect of the child.

If the final place allocated is to a family with twins or multiple births, the Academy will offer a place to the additional student(s).

If there is a tie for the final place where the students are from separate families, a place will be offered to both students

#### Appeals

Should you not be successful in securing a place at Chadwell St Mary Primary School for your child(ren), you have the right of appeal to an Independent Appeals Panel. For further details regarding the appeals process, or to request an Appeal Pack, please contact the Local Authority

Headteacher: ..... Date: .....

Internal Copy, signed copy available onsite

Review Date: .....